# acas working for everyone

## Long covid

#### Sickness and absence from work

For some people, covid-19 (coronavirus) can cause symptoms that last for a long time after the infection. This is called 'post-covid syndrome' or 'long covid'.

People can experience the effects of long covid for weeks, months and even years.

Symptoms can:

- come and go over time
- · sometimes get better and sometimes worse

This means it can affect someone's ability to work or cause them to take time off sick.

The organisation's usual rules on sickness absence will apply when someone is off work because of long covid. Check your organisation's policy to find out what these are.

The usual rules for sick pay will also apply.

Find out more about long covid:

- England long covid advice from the NHS
- Scotland long covid advice from NHS inform
- Wales long covid resources from NHS Wales

#### What employers should do

Employers should be aware that the effects of long covid can come and go. On some days the person might seem well, but on others their symptoms can be worse and they might need to be off work again.

If someone is off sick, they might feel isolated or need support to return to work. Employers should:

- agree how and when to make contact during any absence
- · make sure their work is covered and shared out appropriately while they're off
- talk about ways to support them as they return to work

### When the employee feels able to return to work

The employer should talk with the employee about any support they may need. They could discuss:

• getting an occupational health assessment

- making changes to the workplace or to how the employee works, such as different working hours
- a phased return to work
- what they want to tell others at work about their condition

Find out more about returning to work after absence

#### Example of making a change to support an employee

Some days, Bo has severe tiredness and body aches. Their doctor has diagnosed long covid. Bo is ready to come back to work but is worried that working full time will be hard.

Bo's employer looks at the workload and is able to allocate some work to others in the team. This means they can offer Bo part-time hours to start their return to work. They put in a date to review the arrangement.

### If an employee is struggling to do their job

If an employer feels the employee is not able to do their work or is taking a lot of time off, they should see if they can do anything to help. For example, a further occupational health assessment to find out if more support is needed.

The employer should make sure they have done everything they can before considering a <u>capability procedure</u>. If they dismiss an employee without first carrying out a full and fair disciplinary or capability procedure, the employee could make a claim of <u>unfair</u> <u>dismissal</u> to an employment tribunal.

#### Support for employers

Employers and managers can get government guidance on supporting employees who are disabled or have a health condition.

Find support with employee health and disability on GOV.UK